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| --- | --- |
| Macintosh HD:Applications:MAMP:htdocs:estudio:img:icon_learner_70px.png | Team Project Plan and Contract - Secondary |
| Title: | Team Name: |
| Driving Question/Challenge: |

**Role Options & Responsibilities**

* **Program Manager** – Facilitates all team protocols, team huddles, and keeps groups on task
* **Compliance Director** – Ensures that all team members are following norms (completing write ups when necessary) and ensures work is divided evenly
* **Events Coordinator** – Keeps the team informed of deadlines, progress checks, and the project calendar
* **Resource Specialist** – Manages the team's resources and all necessary materials to complete project tasks including tangible materials and project documents (e.g., diys, project plan, etc.)
* **Technology Associate** – Responsible for managing the team's technology resources and ensuring the team's technology is working appropriately

**Team Members & Roles**

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| **Group Members** | **Role/Description** |
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**Team Norms:**

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| --- |
| 1.
2.

 5. |

**Team Conflict Protocol:**

* 1st conflict: documented team intervention
* 2nd conflict: documented team intervention
* 3rd conflict: facilitator intervention
* 4th conflict: team member removed from team to finish project individually

*Agreement:  signing below signifies your commitment to team roles and tasks throughout all protocols*

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| **Team Member Names** | **Initials** |
| 1. |  |
| 2. |  |
| 3. |  |
| 4. |  |
| 5. |  |

**Project Requirements:**

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**We know...**

that will help us complete this challenge...

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**We need to know...**

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| **to help us complete this challenge...** | **Resource(s):** |
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**Research Questions**

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| **Research Question(s):** | **Answer (Name):** |
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**Design N2Ks**

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| **What do we need to know for designing our product/solution based on our research?** | **Resource(s):** |
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**Design Tasks**

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| **Design Tasks:** | **Who:** | **Deadline:** |
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